



**OFFICE OF THE BOARD OF ADMINISTRATORS
RAIGANJ MUNICIPALITY
P.O. RAIGANJ, DIST. UTTAR DINAJPUR.**

MEMO NO. 717(11)/PWD-II/RM/2016-17

DATE: 25.01.2017

Notice Inviting Tender

N.I.T. No : 50/PWD-II/RM/16-17

Sealed tenders are invited from **the bonafide Contractors in the prescribed printed tender form for the following works**. The Bidders are requested to go through the instructions to the bidders and Terms & Conditions contained in the bid document **and tender notice**. The detailed particulars can be obtained from the office of the undersigned during office hours or log on to www.raiganjmunicipality.com

BIDDING SCHEDULE

The detailed schedule for the same is as follows:-

1. Name of work: Annexure - I, Col. - 2
2. Name of Group : Annexure - I, Col. - 7
3. Contractor(s) eligible to submit tender : Bonafide contractors / Labour Co-Operative society/
Engineering Co-Operative society with credential if any.
4. Estimated value of work put to tender : Annexure - I, Col. - 3
5. Earnest money @ 2% of the Estimated value of work : Annexure - I, Col. - 6
6. Printed form in which tender is to be submitted : In printed Municipal tender form "K" incorporating
the terms & condition of West Bengal form no.
2911(ii) including upto date corrigendum & agendum as
per order of the govt.
7. Time of Completion of Work : Annexure - I, Col. - 5
8. Price per copy of tender form : Annexure - I, Col. - 4
9. Name of Fund : Will be allocated later.
10. Last date and time of Application : 31/01/2017 upto 4:00 P.M.
11. Last date and time of issue of blank Tender Document : 03/02/2017 upto 4:00 P.M.
12. Last date & Time of submission of Bid/Tender : 04/02/2017 up to. 2:00 P.M. in the Chamber of
Executive Officer at above address
13. Date, time and venue for opening the Tender : 06/02/2017 at. 12:00 P.M. in the Chamber of
Executive Officer at above address.

All application shall be directly received and process by the concern S.A.E In-charge of the section.

Sd/-
CHAIRMAN
BOARD OF ADMINISTRATORS
RAIGANJ MUNICIPALITY

A) ELIGIBILITY CRITERIA:

- The firms which fulfill the following criteria need only apply:
- The Agency should not have been black listed by any Ministry or Govt. Deptt.
- The Agency should be registered with relevant authorities (Certificate of Incorporation, VAT No., PAN No., etc); (Attested copies of Registrations to be enclosed).
- Validity of Bids: Bid shall be kept valid for a period of 30 days, extendable for another month at the discretion of the Chairman, Board of Administrators.

B) EMD: The Earnest Money of 2% of Estimated Amount put to tender as described in Annexure-I, Col.-06 Through Demand Draft/Pay order/Banker cheque **drawn by the bidder himself in favour of “**Raiganj Municipality**” payable at Raiganj.**

No Exemption of EMD for any category of prospective Bidder/Agency/Firm.

C) SUBMISSION OF APPLICATION FOR TENDER PAPER :-

The Contractor/ Agency should submit the following documents with the Application:

- ❖ Copy of PAN Card .
- ❖ Upto date VAT clearance certificate.
- ❖ Copies of Income Tax Return for last Assessment year 2016-17
- ❖ Copies of upto date P. Tax payment certificate(PTPC).
- ❖ Checklist of bidder as per Annexure – II, duly signed by the authorized signatory.

These above documents should also be self attested by the Authorized representative of the Agency.

D) SUBMISSION OF TENDER :

The Contractor/ Agency should submit Tender in a sealed Envelope super-scribed with N.I.T. No,

Group of Work, Name and Address of the Firm/Agency on the envelopes with the following:

- ❖ Tender form.
- ❖ B.O.Q./Price schedule.
- ❖ EMD: Demand Draft/Pay order/Banker cheque.

The rates should be quoted both in words and figures and in the same language.

GENERAL TERMS & CONDITIONS:

- The terms and conditions in respect of the percentage rate contract for the work mentioned in annexure-I
- The Bidders/their authorized representatives may be present at the time of opening of the Tender.
- Tenders without EMD or incomplete in any respect shall be disqualified.
- Separate tender application should be submitted for each group of work.
- FORFEITURE: The Earnest Money may be forfeited if a Bidder withdraws its tender during the period of bid validity or in case of a successful Bidder, if the Bidder fails:
- The EMD of unsuccessful Bidders shall be returned/ refunded after finalization of the contract.
Work completion period: As specified in Annexure-I, Col.-05.

RIGHT TO ACCEPT / REJECT ANY BID: The Chairman, Board of Administrators, reserves the right to accept or reject any bid, and to annul the bidding process and reject any or all the bids at any time without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders. The Chairman, Board of Administrators doesn't pledge himself to accept the Lowest offering Bid or any Bid and reserves to himself the right of accepting the Bid in whole or any part thereof.

Performance Security: Security money will be deducted @ 10% from the bill.

No interest will be payable on the EMD/Bid Security or the performance security.

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CHAIRMAN
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MEMO NO. 717(11)/PWD-II/RM/2016-17

DATE: 25.01.2017

Copy forwarded to:-

1. The District Magistrate, Uttar Dinajpur
2. The Sub-Divisional Officer, Raiganj
3. Member, Board of Administrator, Raiganj Municipality
4. Block Development Officer, Raiganj
5. Executive Officer, Raiganj Municipality
6. Finance Officer, Raiganj Municipality
7. The Office Head Clerk, Raiganj Municipality
8. Accountant, Raiganj Municipality
9. Cashier, Raiganj Municipality.
10. Nova Advertising, Raiganj, Uttar Dinajpur , He is requested to publish the notice among the "sangbad pratidin".
11. Office Notice Board, Raiganj Municipality for wide circulation.

Sd/-
CHAIRMAN
BOARD OF ADMINISTRATORS
RAIGANJ MUNICIPALITY

ANNEXURE –I

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---------|--|------------------------|--------------------------------|------------------------------------|----------------------|-------|
| Sl. no. | Name of work | Estimated Cost. in Rs. | Cost of Tender Document in Rs. | Time of completion of work in Days | Earnest Money in Rs. | Group |
| 1 | Repairing & Renovation of Bituminous Road surrounding Bandar Mukta Mancha in ward no-15 & 16 under Raiganj Municipality. | 311518.00 | 0.00 | 30 | 6230 | A |
| 2 | Estimate for Cement Concrete Road from the house of Satya Saha towards south upto the house of Piklu Mandal in ward no-10 under Raiganj Municipality. | 142994.00 | 0.00 | 30 | 2860 | B |
| 3 | Estimate for construction of Retaining wall, drain & Cement Concrete Road from the house of Bishu Paul towards east upto Arati Das in ward no-10 under Raiganj Municipality. | 484458.00 | 0.00 | 60 | 9689 | C |
| 4 | Construction of Retaining wall, drain & Cement Concrete Road from the house of Ram Pandit towards south in ward no-10 under Raiganj Municipality. | 462145.00 | 0.00 | 60 | 9243 | D |
| 5 | Concrete Drain & Road from the house of Surja Prasad Chowdhury towards south upto the house of Ashok Dutta in ward no-10 under Raiganj Municipality. | 421319.00 | 0.00 | 45 | 8426 | E |
| 6 | Cement Concrete Road from the house of Mantu Saha towards west upto the house of Sudeb Saha and Drain near the house of Sudeb Saha in ward no-10 under Raiganj Municipality. | 339650.00 | 0.00 | 45 | 6793 | F |
| 7 | Concrete Drain from the house of Amit Sarkar(Barada Kanta Das) towards west upto the house of Manaranjan Sen in ward no-12 under Raiganj Municipality. | 400862.00 | 0.00 | 30 | 8017 | G |
| 8 | Concrete Drain near the house of Narayan Biswash in ward no-12 under Raiganj Municipality. | 124525.00 | 0.00 | 30 | 2491 | H |
| 9 | Construction of Concrete Road & Drain from the house of Nihar Ranjan upto the house of Amitava Bhowmick in ward no-10 under Raiganj Municipality. | 461704.00 | 0.00 | 30 | 9234 | I |
| 10 | Construction of Concrete Road & Drain from the house of Amitava Bhowmick upto Ratna Engineering Works in ward no-10 under Raiganj Municipality. | 197468.00 | 0.00 | 30 | 3949 | J |
| 11 | Estimate for Construction of Concrete Slab at Entrance of Public Bus Stand in ward no-12 under Raiganj Municipality. | 111984.00 | 0.00 | 30 | 2240 | K |
| 12 | Construction & Repairing of Concrete Drain from the house of Jagat Das towards North upto the house of Subrata Basak in ward no-16 under Raiganj Municipality. | 143854.00 | 0.00 | 30 | 2877 | L |
| 13 | Repairing & Renovation of Bituminous Road front of Kamal Cinema Hall in ward no-12 under Raiganj Municipality.. | 214250.00 | 0.00 | 30 | 4285 | M |
| 14 | Repairing & Renovation of Bituminous Road in front of Nivedita Nurshing Home in ward no-17 under Raiganj Municipality. | 54671.00 | 0.00 | 30 | 1093 | N |
| 15 | Construction of Concrete Road from Modern Paper House towards South upto Manasha Mandir in ward no-16 under Raiganj Municipality. | 483920.00 | 0.00 | 30 | 9678 | O |

Sd/-
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Annexure-II

Check List for Application to purchase the Tender Paper

Please ✓ Mark in the box “ Yes” or “Not”

| | | | |
|---|---|-----|-----|
| 1. PAN Card (No :) | : | Yes | Not |
| 2. Upto date VAT Clearance Certificate | : | Yes | Not |
| 3. Income Tax Return 2016-17 | : | Yes | Not |
| 4. Upto Date P. Tax Payment Certificate | : | Yes | Not |

Signature of the Bidder:-

Telephone/ Mobile No:-